



## PLACEMENT POLICY

### BACKGROUND

Camelot Rise Primary School aims to manage the enrolment procedures of students wishing to attend the school in an open and transparent way. Camelot Rise has been granted an enrolment cap by the North Eastern Victoria Region (NEVR) to assist in managing student enrolment numbers from 2013 onwards.

### PURPOSE

To ensure students have access to neighbourhood schools and the freedom to choose other schools subject to facility limitations.

### GUIDELINES

Eligible children have the right to be placed in their designated neighbourhood school. The regional director has the authority to effect placement of students.

#### *Designated neighbourhood school*

The designated neighbourhood school is the school that is nearest the student's permanent residence, unless the regional director:

- needs to restrict new enrolments at a school
- has designated the neighbourhood boundaries for the school.

DET policy states that if the student resides in the metropolitan region, the nearest school is measured by 'a straight line from the student's residence'.

### IMPLEMENTATION

#### *Priority order of placement*

Where there are insufficient capacity at Camelot Rise Primary School for all students who seek entry, students are enrolled in the following priority order:

1. Students for whom the school is the designated neighbourhood school.
2. Students with a sibling at the same permanent address who are attending the school at the same time.

3. Where the regional director has restricted the enrolment, students who reside nearest the school, in order of closeness of their home to the school.

4. In exceptional circumstances students may be enrolled on compassionate grounds where there are significant family or individual circumstances.

A decision regarding Foundation students for the following year whom we are not their nearest local school will be made in early Term 3 or as required through the school year for other levels, with families as soon as possible.

1. decision made
2. place offered
3. notify confirmation by mail or return phone call

### **EVALUATION**

This policy will be reviewed on an ongoing basis or as required by the Education Sub-committee of School Council.

### **CERTIFICATION**

This policy was endorsed by School Council at the meeting held on ..... 2018.

Signed.....

Principal

Signed.....

School Council President