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Camelot Rise Primary School Newsletter

Issue 7 · 20 May 2024

Our vision is to be a connected community, learning, growing and achieving together. Our Purpose is to maximise student learning through building a desire for personal excellence, a high sense of self-worth and a love of learning. Camelot Rise Primary School is committed to implementing a culture of child safety, inclusive of all school environments, in and outside of school hours and practices zero tolerance of child abuse.

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From the Principal

Open Day/Night

Thank you to the many students, parents, grandparents, friends and staff that made last Tuesday's Open Day / Night such a great success. We were thrilled with the number of people that attended our school throughout the day and were actively involved in the Maths activities in the classrooms. It was great to see families attend the Specialist rooms throughout the night and having the opportunity to learn about the wide range of curriculum activities our students are exposed to.

Many families and children enjoyed seeing how fast they could actually run in the gym, they enjoyed movie making in the Green Room and explored Virtual Reality in the Camp Australia Out of School Hours Care Room. The classrooms were abuzz with the rich open ended learning tasks that were enjoyed by our students and their families.

Thanks to Ms Hong and the Choir who opened the night up with two wonderful songs. This was a great way to open this special night for our school community.



NAPLAN results

Our preliminary NAPLAN results have arrived at school, and as a school we have again scored very well.

We anticipate that the individual results for Year 3 and 5 students will arrive later this term. Once we have these, we will send them home to families.

Our staff always look closely at the results and use the data, as well as other forms of assessment and work completed in class, to inform their teaching and learning program to ensure we are always teaching to each child's 'Point of Need'.

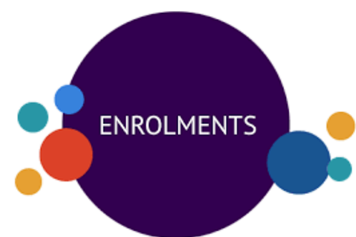
2023 Annual Report

Our 2023 Annual Report has been approved by the Department of Education and the School Planning and Annual Reporting Unit. This report highlights our many achievements in 2023 and a copy of this report can be found on our school website. Our entire school community should be very proud of these results.

<https://www.camelotrise.vic.edu.au/annual-report>

2025 Foundation Enrolments

It's that time of the year again where school tours are coming thick and fast, as are applications for enrolment. We already have over 50 applications for Foundation in 2025 and we expect that number to continue to increase by the time enrolments close on July 26th. It would be a great help to us if all families could apply via the new online portal by July 26th.

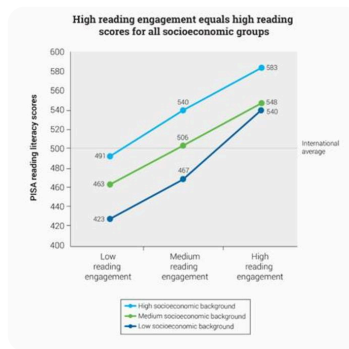


To commence online enrolment: Visit [Home \(educationapps.vic.gov.au\)](https://www.educationapps.vic.gov.au) to create an account and complete the online application form. Please ensure that all documents required are attached to the application.

We have recently been informed by the Department of Education that we now have an enrolment cap of 66 students in Foundation. This enrolment cap has been put in place to ensure that we don't grow too big in student numbers and exceed the physical resources (classrooms) that we currently have.

high reading engagement. The evidence could not be clearer. If you want your child to succeed, read to them and give them plenty of opportunities to read. If you still have pre-schoolers, the research shows how significant being read to is, enabling students to start school with reading skills well above their peers. From my own experience, when my own children wanted to stay up later, our first negotiation led to bedtime being extended by 30 minutes, on the proviso that they read in bed for those 30 minutes. Not only did it help them fall asleep as they disconnected from devices, but it boosted their reading time. Win-win-win! As I have said many, many times, reading is everything and is the key to your child enjoying a successful future.

I have included an article below that further outlines the importance of reading daily.



WHY READING EVERY NIGHT IS SO IMPORTANT:

The following article again illustrates just how important the practice of reading nightly is.

Why Can't I Skip My Twenty Minutes of Reading Tonight?

(Source Unknown)

Let us figure it out -- mathematically!

- Student A reads 20 minutes five nights of every week;
- Student B reads only 4 minutes a night...or not at all!

Step 1: Multiply minutes a night x 5 times each week.

- Student A reads 20 min. x 5 times a week = 100 mins. /week
- Student B reads 4 minutes x 5 times a week = 20 minutes

Step 2: Multiply minutes a week x approximately 4 weeks each month.

- Student A reads 400 minutes a month.
- Student B reads 80 minutes a month.

Step 3: Multiply minutes a month x 9 months/school year

Student A reads 3600 min. in a school year.

Student B reads 720 min. in a school year.

- *Student A practices reading the equivalent of ten whole school days a year.*
- *Student B gets the equivalent of only two school days of reading practice.*
- *By the end of Year 6 if Student A and Student B maintain these same reading habits, Student A will have read the equivalent of 60 whole school days.*
- *Student B will have read the equivalent of only 12 school days.*

One would expect the gap of information retained will have widened considerably and so, undoubtedly, will school performance.

How do you think Student B will feel about him/herself as a student?

Some questions to ponder:

- *Which student would you expect to be the more proficient reader?*
- *Which student would you expect to know more?*
- *Which student would you expect to write with greater proficiency?*
- *Which student would you expect to have a broader vocabulary?*
- *Which student would you expect to be more successful in school....and in life?*

Stay well this winter

Symptoms of influenza (flu) can hit very quickly and may last several weeks. Vaccination is the best way to protect yourself and others from getting the flu.



Keeping our school community well

Parents, carers and students are encouraged to practice prevention measures, including:

- washing and sanitising hands regularly
- avoiding touching eyes, nose and mouth with unwashed hands
- covering nose and mouth when coughing or sneezing
- staying home if unwell and consulting a general practitioner (GP) or Nurse-on-call as required
- staying up to date with flu and COVID-19 vaccinations.

Flu vaccinations

Flu vaccinations can be booked through GPs and pharmacies, many of which can also provide COVID-19 vaccinations. Flu vaccination is recommended for everyone aged 6 months and over.

Some people are more at risk of complications from flu and are eligible for free vaccination as part of the National Immunisation Program.

COVID-19 booster

The 2024 COVID-19 booster dose is available for everyone aged 18 and above.

Getting your booster dose remains the best way to prevent severe illness or hospitalisation, especially in people aged over 65 and those at higher risk of severe illness.

Children aged between 5 and 17 years who are at risk of severe illness can also receive a 2024 booster dose.

You can get your next dose at your local pharmacy or GP. To find one near you, refer to the vaccine clinic finder.

Find out more

For more information about preventing flu, and immunisation, refer to:

[Influenza \(flu\) – immunisation - Better Health Channel](#)

[Getting vaccinated against influenza – Resource collection | Australian Government Department of Health and Aged Care](#)

Matthew Coney & Ben Heys



Dates to remember

School Term Dates 2024

Term 2

Monday 15th April - Friday 28th

June

2:30pm finish

Term 3

Monday 15th July - Friday 20th

September

2:30pm finish

Term 4

Monday 7th October - Friday

20th December

1:30pm finish

(Student free day)

Term 3

Friday 16th August

Curriculum Days 2024

(Student free days)

Term 4

Monday 4th November

Professional Practice Days

2024

School Council Meeting

Thursday, 12th September

Tuesday 21st May School

Dates for 2024:

Term 4:

Photos

Term 2:

Thursday, 21st November

Scholastic Book Fair Friday

Thursday, 23rd May

Thursday, 5th December

31st May -Wednesday 5th June

Thursday, 20th June

(6.00pm start)

Swimming Monday 17th June -

Term 3:

Thursday 27th June

Thursday, 8th August

Dates for the diary



Student of the Week Awards

Friday 10th May 2024

Class	Student 1	Student 2
FJ	<p>Ryan</p> <p>In recognition of the wonderful learning he did when exploring length. Ryan tried his very best when making playdough caterpillars of different lengths. Well done, Ryan!</p>	<p>Xinya</p> <p>In recognition of the respect and responsibility she shows towards her teacher and classmates every single day. Xinya treats others with kindness and always makes good choices. Well done, Xinya!</p>
FL	<p>Sybil</p> <p>In recognition of your ability to recognise two new letters of the alphabet and their correlating sounds. You have been able to identify these as beginning sounds in a word and find them on your letter card. Great work Sybil!</p>	<p>Boan</p> <p>In recognition of your helpful and kind nature within the classroom and outside yard. You always seek to support your friends and take care of the people around you. Keep it up Boan!</p>

FN	<p>Polly</p> <p>In recognition of her ability to remember and demonstrate what a good writer does. Polly also experiments with different words within her sentences, often making them more exciting! Keep it up Polly!</p>	<p>Eli</p> <p>In recognition of his ability to remember and demonstrate what a good writer does. Eli always tries his best when writing. He sounds out his words, and remembers to use a capital letter at the beginning, finger spaces between words, and a full stop at the end. Great work Eli!</p>
1KR	<p>Jordan</p> <p>In recognition of the outstanding effort you have put into your handwriting. Your letter formations are just stunning. Thank you for the focus and resilience you have demonstrated in class. You are a star!</p>	<p>Elliot</p> <p>In recognition of the resilience, focus and determination you have shown when writing. Your fabulous learning has produced wonderful results. You are simply amazing.</p>
1L	<p>Andar</p> <p>In recognition of his enthusiasm and effort in creating a booklet on Minibeasts. Well done Andar!</p>	<p>Jayden</p> <p>In recognition of the pride he takes in our classroom and ensuring that it a positive space for learning.</p>
1GW	<p>Aaliyah</p> <p>In recognition of her excellent active listening skills and trying her personal best. We are proud of your efforts and enthusiasm Aaliyah. Well done!</p>	<p>Arya</p> <p>In recognition of greatly increasing her handwriting skills and writing a complete sentence with punctuation. You've been working so hard Arya, keep it up!</p>
2JR	<p>Olivia</p> <p>In recognition of doing a great job completing a brainstorm about all the reasons why she loves her Mum.</p> <p>Olivia remembered all the instructions and had some wonderful information. Great effort Olivia!</p>	<p>Lydia</p> <p>In recognition of doing a great job creating sentences using her spelling words. Each sentence was well structured and interesting.</p> <p>Great effort Lydia!</p>
2G	<p>Lucy</p>	<p>Lucas</p>

	<p>In recognition of working so hard on her mini-book during personal writing sessions and finally completing it. You have been very persistent and enthusiastic when creating your book, well done Lucy!</p>	<p>In recognition of his great focus and staying on task. You've produced excellent work this week, well done Lucas!</p>
2S	<p>For Matthew</p> <p>In recognition of the connections you made with the book The Invisible Boy. You thought about a significant text to self connection. Keep up the great writing!</p>	<p>Emma</p> <p>In recognition of your hard work in writing. Your letter and design of your teapot was wonderful. You spent lots of time and effort on these.</p>
3HB	<p>Angelynn</p> <p>In recognition of Angelynn's work during Mathematics this week with our unit on Multiplication. She listened carefully to the strategy 'doubling and halving' and completed several problems with accuracy. Well done, Angelynn!</p>	<p>Chace</p> <p>In recognition of his class work during reading this week. Chace did a terrific job of identifying the common features of non-fiction texts and completing a scavenger hunt for these using the text "China". Very impressive, Chace!</p>
3CB	<p>Tamar</p> <p>In recognition of Tamar consistently uplifting his peers, fostering their self-assurance through kind words and supportive gestures. His considerate nature and positive outlook are truly commendable. Thank you, Tamar, for your continued kindness.</p> <p>Vijayakumar</p>	<p>Isabella</p> <p>In recognition of the way that she approaches all learning tasks. Isabella is consistently hard working and always tries her very best. You are a wonderful role model Isabella, keep it up!</p>
4Y	<p>Shuling</p> <p>In recognition of her excellent word choice and interesting sentence structures included in her</p>	<p>Abaan</p> <p>In recognition of his effort in creating and including a strong emotive voice in his descriptive piece on the lava lamp. Well done!</p>

	<p>descriptive piece on the lava lamp. Well done!</p>	
4W	<p>Alexander</p> <p>In recognition of his phenomenal descriptive writing that allows his reader to visual the intricate movements of a lava lamp. Alexander's use of excellent vocabulary has transformed his writing. Keep going Alexander, you are so talented!</p>	<p>Asha</p> <p>In recognition of her caring, friendly and hard-working nature which she consistently displays at school. Asha you always remain on task, complete work to the best of your ability whilst showing empathy to your classmates. You are a role model to everyone in 4W!</p>
5YT	<p>Emilia</p> <p>In recognition of her conscientious approach to learning, the enthusiasm she brings to every class, and her growth mindset. Emilia has displayed growing leadership skills and is a great role model for her peers. Well done and keep it up!</p>	<p>Ember R</p> <p>In recognition of her commitment to creating an inclusive and harmonious classroom community environment. Thank you, Ember, for the way you encourage others, remind others to do the right thing, and model the school's values. Keep it up!</p>
5B	<p>Samisha</p> <p>In recognition of the effort you put into all your learning. You always contribute to class discussions, offering your thoughts and ideas, and complete work of a high standard. You are also a kind and considerate class member and a real role model for others. Thanks for being you!!</p>	<p>Tiara</p> <p>In recognition of being a friendly and caring class member. You are a great friend who shows empathy and knows how to make people feel better. You always look out for others and happily give up your time to support them. You are a real asset for 5B.</p>
6J	<p>Adhiti</p> <p>In recognition of her flawless homework record. Adhiti has a clear dedication to her time management and homework expectations. She is a perfect</p>	<p>Helena</p> <p>In recognition of her constantly positive attitude toward learning and new experiences. Helena is never phased by the challenges of the classroom, and takes on all work</p>

	example for all others. Brilliant work, Adhiti! Well done!	with an open mind. Simply wonderful, Helena! Well done!
6E	<p>Daniel</p> <p>In recognition of the hard work and effort he put into his non-fiction reading task this week. Daniel successfully identified the main idea of the text and asked some good open-ended questions. He then made excellent contributions in a small group discussion about the text. Keep up the hard work Daniel!</p>	<p>Dhanya</p> <p>In recognition of the way she is always so positive and enthusiastic! Dhanya consistently has an enormous smile on her face and makes others smile as well. She demonstrates the school values at all times and is a wonderful role model to other students. We are so lucky to have you in our class Dhanya, keep being your wonderful self!</p>
PERFORMING ARTS	<p>Owen 2JR</p> <p>In recognition of the excellent way he composed, chanted and played his rhythmic poem during Performing Arts.</p>	<p>Ben 4Y</p> <p>In recognition of the fabulous way he composed, chanted and played his rhythmic poem during Performing Arts.</p>
VISUAL ARTS	<p>Ruby FN</p> <p>In recognition of her wonderful shape rubbing. Ruby created a picture of a beautiful butterfly in a garden by using the correct technique with the Durablocks. Well done, Ruby.</p>	<p>Callum 4W</p> <p>In recognition of the way he handled feedback given when taking his leaf prints, and how he used this to improve his printing technique. Fantastic effort Callum.</p>
PE	<p>Joy C 1KR</p> <p>In recognition of the wonderful attitude you display every week in all areas of PE. Keep up the good work, Joy!</p>	<p>Jacob 1KR</p> <p>In recognition of the wonderful attitude you display every week in all areas of PE. Keep up the good work, Jacob!</p>
STEM	<p>Aiden 2S</p> <p>In recognition of the contributions Aiden makes to our class discussions. He is always focused and sets a great example to his classmates. Keep it up Aiden!</p>	<p>Aanjaneya 2JR</p> <p>In recognition of the contributions Aanjaneya makes to our class discussions. You are always an enthusiastic participant in STEM. Keep it up Aanjaneya!</p>

Specialist Trophy: 4 Y



School Events

African Drumming Incursion

As part of the Performing Arts Program, students in Foundation - Year 6 participated in an African Drumming incursion at school.

The incursion looked at West African musical culture, and included a mix of drumming, dancing and singing. The students will learnt about traditional instruments and how to play them, songs and rhythms, and every student played their own djembe drum for the session.



Performing Arts

Level 3 - 6 students were treated to a free performance from from trio "Life is an Echo". The students were fascinated with their unique Asian instruments and music.



Level 1/2 students Melbourne Museum Adventure

On Thursday Level 1 & 2 enjoyed an excursion to the Melbourne Museum in Carlton. This experience complemented their learning about Minibeasts in their Inquiry unit this term. Students investigated the Bugs Alive! Exhibit and got up close to the creepy crawlies. They viewed diversity displays and habitat displays wher students could see how invertebrates live in the wild. Students will also had the oppportunity to explore other exhibits in the Museum, including the Dinosaur Walk, Dynamic Earth, Research Institute Gallery and 600 Million Years Exhibit.



Congratulations

Congratulations to all students who represented the school at the Gardiners District Cross Country event held at Mirrabooka Reserve. It was a great day with great results. The following students will now represent the school at the Monash Waverley Division Cross Country event on Wednesday 29th May. Good luck!

Shi Qi, Thomas D, Husayn, Thomas M, Ruth, Isla, Emilia, Charlie, Alexander



Intra-school Athletics

Congratulations to all the students from Years 3-6 who attended the Intra-school Athletics Day last Wednesday at the Bill Sewart Athletics Track.

It was encouraging to see enthusiastic participation from the students in a range of track and field events.

Thank you to Camelot staff, parents, and the Highvale Secondary College students who attended the day to help assist with the event.

In the playground this week



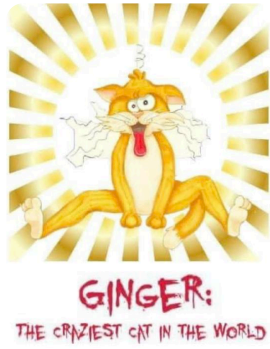
Ginger the Craziest Cay in the World

Two of our ex-students, Emma and Dawn, recently attended our Assembly to be presented with the final product of a picture story book project they have been working on with Ms Hong.

Emma wrote this story back in 2018 whilst in Ms Hong's Grade 3 class. Last year she approached Dawn to add illustrations. We then had a printing firm publish it in a professional format.

There is a copy on display in the Office, copies in the school Library and in every classroom library.

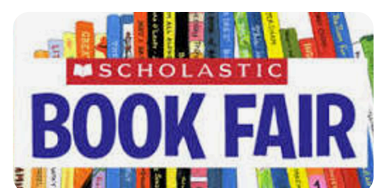
We take immense pride in both of these exceptionally talented students and the fantastic book they have produced.



Community News

Scholastic Book Fair

The school are holding a Scholastic's Book Fair. On Friday 31st May all classes will get the opportunity to have a look at what's available. From Monday 3rd June to Wednesday 5th June books can be purchased in the library at the following times 8:15am - 8:45am and 3:30pm - 4:00pm.



Mother's Day High Tea

What a great afternoon! So good to see so many happy faces and hear the laughter when our school community got together to celebrate our mums and significant others. Thank you to everyone who helped out especially our Grade 6 students who were very enthusiastic and to those who came along to this special event.



School Photos

Camelot Rise Primary School School Photos will be held on Tuesday 21st May 2024 from 9.00am

An order form has been sent home with your child.

Sibling orders (only for students at CRPS) can be completed online and will be open until midnight on Monday 20th May.

Students may also return a sibling order envelope (available at the school office). Students whom have ordered online will not need to return an envelope.



Sibling photographs are by request- that is, only families that have placed an order online or via an order envelope will have a photograph taken. We do not photograph every family within the school.

www.advancedlife.com.au Online Code: L1P 4E7 3TQ

Billy's G's Gourmet Cookie Dough Fundraising Drive - Orders have closed

Orders will be delivered to school on Tuesday 28th May and can be collected from the Canteen from 3:00pm.



Thank you for your support

Walk to School Day

On Friday 10th May our school community participated 'Walk Safely to School Day', which is an Australia-wide effort to promote the improvement of the environment and daily exercise routines. Walking to school is the perfect way to start the day by getting some exercise and fresh air, ready to start school with a clear mind.



Happy School

Our school is a proud member of the Happy School program.

Click on the link below for more information

<https://www.happyschool.com.au/What-is-the-Happy-School-program/>



Gardening Club

The Camelot Rise PS Gardening Club is looking for donations. If you have any seeds or seedlings that you could donate, we would greatly appreciate them. We are looking to plant new things in our garden boxes. Flowers, vegetables and herbs would be ideal.

Please leave all donations at the office or take them directly to Ms Tusia 5YT.



playgroup@CamelotRise

Playgroup at CRPS is on a Wednesday morning.

If you would like to join in the fun please contact us via the playgroup email address playgroup@camelotrise.vic.edu.au or for further information please call 98035344.

Playgroup is held in the Tydeman Arts Centre starting at 9.15am until 10.30am.

This is a fantastic opportunity for our school and local community to experience an informal play group session within the school grounds and provide the opportunity to develop social interactions for parents and children alike. We can all learn and grow together through play.



OHSC Newsletter

Everything OHSC
Available Any Time
partners.campaustralia.com.au

Tailored to your individual needs, this unique online gateway provides everything you need to manage and stay informed about your school's OHSC service at your fingertips.

Don't know your kid in detail? Contact your Relationship Manager to meet them!

Experience the convenience, clarity, and connection that the Partner Portal brings to your school.

Your Personalised Portal for Outside School Hours Care

- **Dashboard:** Get highlights about your service, including daily attendance, this week's activities, and industry news.
- **Term Dates:** Confirm or change your term dates easily.
- **Rosterers' Dates:** Check for any restrictions during school holidays.

Tools and Information

- **Partnership Requests:** Community support, school events, extended hours, and funding support.
- **School Contacts & Escalation Path:** Manage your contacts and escalation process.
- **Operational Information:** Transparent access to incidents, complaints, compliments, and more.

Educators' Insights

- **Educators' Page:** View profiles, documentation, and feedback options for the education working at your service.
- **Feedback:** Provide feedback about education anytime via online.

Stay Up-to-Date

- **Enrolment Confirmation:** Easily confirm children's enrolment.
- **Visit Bookings:** Keep track of all visits by Camp Australia Team Members.

Contact your Relationship Manager to get access or be shown through the Partner Portal.

We value and appreciate our ongoing partnership with your school.

Canteen

The Canteen is now open soon for window sales on Wednesdays and Fridays.

Thank you to Apana and volunteers for making this possible.

We are looking for more volunteers to assist on Wednesday and Friday in the canteen. If you have a WWC and would like to help out between 1:00pm and 2:45pm on either day please contact the school office or complete this google form <https://forms.gle/6aypZcUtwpBHwGDC8>



We appreciate your assistance.

Parking

Parking is available along King Arthur Drive, Galahad Crescent and Avalon Avenue. Monash City Council Parking Inspectors regularly monitor the parking situation in Galahad Crescent.

As the safety of all our students is our prime concern, we are pleased that the Council has taken this initiative to ensure that the parking restrictions are observed. When vehicles are stopped or parked too close to the crossing, the visibility of drivers approaching the school crossing is impaired and this places our students at risk. We ask parent's co-operation in keeping this area clear at all times.

Please remember that to maximise the safety of all our students (and community) it is important to observe and follow all guidelines in place at all times:

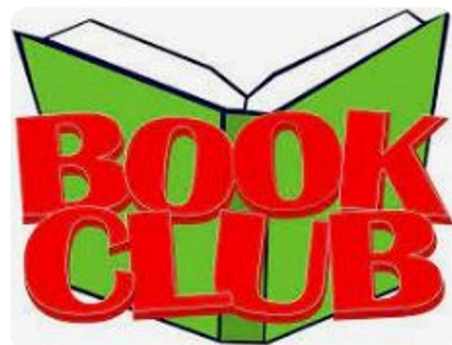
- There is a 2-minute drop-off zone in place, which means 2 minutes maximum. Vehicles are not to be left unattended.
- There is a Permit Only Zone in front of the staff carpark. Please do not park here unless you have a permit.
- Abide by all road rules
- Use the crossings provided (manned or not) to cross the road
- Ensure children exit the car on the footpath side
- Encourage your children to stand on the footpath not on the road when leaving the car
- Be patient and respectful of other motorists

Scholastics Bookclub

Scholastic aims to give every child access to quality books and learning materials, and create literacy-rich homes, schools and communities throughout Australia.

To help achieve this goal, Scholastic Rewards were created as a form of currency as a way to give back to schools.

Every time you participate in a Scholastic offering, your School is being rewarded! For example, for every Book Club order that you place, Scholastic gives back 20% of your total order spend to your school as Scholastic Rewards.



Scholastic gives away millions of dollars in Scholastic Rewards each year, helping to stretch countless school and classroom budgets further. In doing so, educators have access to an

extensive range of resources and cross-curriculum products to help their students reach their highest potential.

Primary School Wear (PSW)

Wearing school uniform fosters pride in our school, encourages children to identify with the school and feel a sense of belonging. It also assists with supervision and safety on visits out of the school, and unifies students from varying social and cultural backgrounds.

Primary School Wear (PSW) is our school uniform.

PSW is located at 342-350 Springvale Rd Glen Waverley 3150



For PSW uniform information, online ordering and click & collect services click [HERE](#)

Compass Parent information

For all you need to know about Compass

 [CompassParentGuide.pdf](#)

School Uniform and Drink Bottles Reminder

Please ensure that your children are dressed each and every day wearing their CRPS uniform including school Sun Smart hat and school jumper or jacket.

Reminder. No glass bottles or containers should be bought to school, thank you.

Join our Facebook and Instagram page and stay connected



<https://www.facebook.com/Camelot-Rise-Primary-School-162137937140017/>

camelotriseps on Instagram

Camelot Rise Primary School invites you to join and follow our very own Facebook Group and Instagram page. As a school community, we are very keen for you to keep in touch with communications and to make connecting with our school convenient.

Enrolments for 2025

Last year, the Department of Education has introduced a new timeline for children starting Foundation (Prep).

The new timeline advises families when and how to enrol their child into Foundation (Prep) at a Victorian government school and seeks to make the enrolment process simpler, clearer and fairer for families.

You can read about the new guidelines at [Enrolling in Foundation \(Prep\)| Victorian Government \(www.vic.gov.au\)](#).

Upon acceptance of the offer, you will receive details of the transition sessions.

Classroom Cuisine

Lunch can be ordered online through the following Classroom Cuisine website on Monday, Wednesday, Thursday and Friday.



<https://www.classroomcuisine.com.au/docs/menu-website.pdf>



Privacy Information

Privacy Collection Notice for parents and carers

The Department of Education (the department) values your privacy and is committed to protecting the personal and health information that schools collect.

All school staff must comply with Victorian privacy law and the [Schools' Privacy Policy](#). This notice explains how the department, including Victorian government schools (schools), handles personal and health information. On occasion, specific consent will be sought for the collection and use of information, for example, for a student to receive a health service. Our schools are also required by legislation, such as the *Education and Training Reform Act 2006*, to collect some of this information.

Throughout this notice, 'staff' includes principals, teachers, student support service officers, youth workers, social workers, nurses and any other allied health practitioners, and all other employees, contractors, volunteers and service providers of the school and the department.

On enrolment, and during the ordinary course of a student's attendance at a school, schools will collect information about students and their families for the following purposes:

- educating students
- supporting students' social and emotional wellbeing, and health
- fulfilling legal obligations, including duty of care, anti-discrimination law and occupational health and safety law
- communicating and engaging with parents

- student administration
- school management
- supporting policy in relation to student education and wellbeing.

If this information is not collected, schools may be unable to provide optimal education or support to students or fulfil legal obligations.

For example, our schools rely on parents to provide **health information** about any medical condition or disability that their child has, medication their child may take while at school, any known allergies and contact details of their child's doctor. If parents do not provide all relevant health information, this may put their child's health at risk.

Our schools also require current, relevant information about all **parents and carers** so that schools can take account of safety concerns that affect their children. Parents should provide schools with copies of all current parenting plans and court orders about or that affect their children and provide updated copies when they change.

When parents enrol their child in primary school, they will be asked to provide personal and health information in several ways, including via the Enrolment Form, the [School Entrance Health Questionnaire](#) (SEHQ) and the [Early Childhood Intervention Service](#) (ECIS) Transition Form.

The **Enrolment Form** is used to collect information that is essential for the purposes listed above, and requests information such as:

- **Emergency contacts** – Individuals parents nominate for a school to contact during an emergency. Parents should ensure that their nominated emergency contact agrees to their contact details being provided to the school and that they understand their details may be disclosed by the department if lawful, e.g. in the case of emergency communications relating to bush fires or floods.
- **Student background information** – Information about country of birth, Aboriginal or Torres Strait Islander origin, language spoken at home and parent occupation. This information enables the department to allocate appropriate resources to schools. The department also uses this information to plan for future educational needs in Victoria and shares some information with the Commonwealth government to monitor, plan and allocate resources.
- **Immunisation status** – This assists schools to manage health risks and legal obligations. The department may also provide this information to the Department of

Health and Department of Families, Fairness and Housing to assess immunisation rates in Victoria, but not in a way which identifies students.

- **Visa status** – This is required to process a student's enrolment.

All schools may use departmental systems and online tools such as apps and other software to effectively collect and manage information about students and families for the purposes listed above.

When schools use these online tools, they take steps to ensure that student information is secure. If parents or carers have any concerns about the use of these online tools, please contact the school.

School staff will only share student and family information with other school staff who need to know to enable them to educate or support the student as described above. Information will only be shared outside the school (and outside the department) as required or authorised by law, including where sharing is required to meet duty of care, anti-discrimination, occupational health and safety, and child wellbeing and safety obligations. The information collected will not be disclosed beyond the school and department without parent consent unless such disclosure is lawful.

When a student transfers to another school (including Catholic, independent and interstate), personal and/or health information about that student may be transferred to the next school. Transferring this information is in the best interests of the student and assists the next school to provide the best possible education and support to the student. For further detail about how and what level of information is provided to the next school, refer to the: [Enrolment: Student transfers between schools](#)

Schools only provide school reports and ordinary school communications to students, parents, carers or others who have a legal right to that information. Requests for access to other student information or by others must be made by lodging a [Freedom of Information \(FOI\)](#) application.

To update student or family information, parents should contact their school.

For more information about how schools and the department collect and manage personal and health information, or how to access personal and health information held by a school about you or your child, refer to the: [Schools' Privacy Policy](#)



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